

Leeds Depot: Placing Orders and Delivery Days for 2025 Festive Trading Period

We would like to take this opportunity to advise you of our **Leeds Depot** ordering and opening times for the Christmas and New Year period. Please share with your colleagues that plan and place orders or schedule teams to receive deliveries.

You should place orders up to Thursday 18th December for your scheduled next-day delivery as normal.

For Christmas week and New Year, we will be closed on the following dates:

25th & 26th December 2025

1st & 2nd January 2026.

To fulfil orders around these closure dates and at the busiest time of year please place orders in line with the following timelines.

USUAL DELIVERY DAY	CHRISTMAS/NEW YEAR DELIVERY DAY	ORDER CUT OFF TIME
Tuesday 23 rd December	Monday 22 nd December	12.00pm Friday 19 th December
Wednesday 24 th December	Tuesday 23 rd December	12.00pm Monday 22 nd December
Thursday 25 th December	Wednesday 24 th December	12.00pm Tuesday 23 rd December
Friday 26 th December	Wednesday 24 th December	12.00pm Tuesday 23 rd December
Tuesday 30 th December	Monday 29 th December	12.00pm Wednesday 24 th December
Wednesday 31 st December	Tuesday 30 th December	12.00pm Monday 29 th December
Thursday 1 st January	Wednesday 31 st December	12.00pm Tuesday 30 th December
Friday 2 nd January	Monday 5 th January	12.00pm Wednesday 31 st December

Normal order processing and delivery service will resume on Monday 5th January 2026.

Should you have any questions please do not hesitate to contact your account manager or our depot team.

Thank you for your continued business and we wish you a Merry Christmas and a Happy and prosperous New Year!

Yours sincerely

Chris Hodlin
Regional Depot Manager
020 3356 4760